

Springville Memorial Library Board Meeting  
September 13, 2023

The Springville Memorial Library Board meeting was called to order at 6:30 PM by President Tina Allsup.

Roll Call-Present: Tina Allsup, Marla Carnahan, Treva Davis, Kelly DeVore, Daryl McCall and James Porter. Absent Deb Vaughn. Director Linda Eldred was present. Also present was A. Eldred.

Moved by Carnahan, second by McCall to approve the agenda as presented. All ayes, one absent. Motion carried.

Moved by Porter, second by DeVore to approve the minutes of the August 9, 2023 meeting as presented. All ayes, one absent. Motion carried.

Public comment: A. Eldred spoke.

<b><u>CREDIT CARD CHARGES:</u></b>			
Amazon	8/29/2023	Case copy paper; 1"tape	\$ 65.49
<b>CHARGE TOTAL:</b>	<b>\$ 65.49</b>		
Baker & Taylor	8/3-8/18/23	Books	\$ 177.82
Birds and Blooms	8/16/2023	1 yr plus 1 free yr subscription	\$ 21.38
Diamond Lake Books	8/22/2023	Books	\$ 98.75
The Iowan	8/28/2023	1 yr renewal	\$ 24.00
Kids Reference Co.	7/30/2023	Books	\$ 155.98
Linda McCann	8/31/2023	Speaking fee; library program 9/21/23	\$ 125.00
Micromarketing	7/31-8/15/23	CD's	\$ 127.01
Midwest Living	7/20/2023	1 yr renewal	\$ 10.00
Mother Earth News	7/3/2023	2 yr renewal	\$ 28.00
OMC	8/14-8/31	Usage charges	\$ 253.84
Petty Cash (USPS)	8/3/2023	Postage	\$ 7.44
<b>Total Bills to be Approved</b>			<b>\$ 1,094.71</b>
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$ 518.63
Black Hills Energy			\$ 39.82
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 47.76
<b>Total Utilities</b>			<b>\$ 619.21</b>
<b>Total Bills</b>			<b>\$ 1,713.92</b>

Moved by Davis, second by DeVore to approve the bills as presented. All ayes, one absent. Motion carried.

The city finances and income report were reviewed. City has been contacted about amounts on some expense line items.

Income:

Copies/Merchandise Sales	\$67.50
Donations	\$15.00
Buresh Room rental	\$215.00
Recreation Concessions	\$5.00

Correspondence: A newsletter from Red Cedar was received. They will be coming to the library in February.

Director's Report:

- Linda McCann is coming on September 21 with a program on genealogy.
- The annual survey is all done but for the financials
- Director is in the process of weeding the juvenile section
- There has been an increase use of the Johnson-Gearhart room

President's Report: Nothing new to report

Committee Reports: Nothing to report from any committees

Unfinished Business:

1. Building issues
  - Nothing has been done about the light covers in the main library
  - Porter asked if the drain in the men's restroom had been checked since the overflow problem? Nothing has been done. Davis will check with Todd to see if this is something they can take care of.

New Business:

1. Discussion and possible action of Form C, Policies Mng-5, Mng-9 and Inf-6. Moved by Devore, second by Carnahan to approve Form C and policy Mng-5 as presented. All ayes, one absent. Motion carried. Moved by Porter, second by Carnahan to approve policy Mng-9 as presented. All ayes, one absent. Motion carried. Moved by Porter, second by DeVore to approved policy Inf-6 as corrected. All ayes, one absent. Motion carried.

Trustee Comments:

Davis brought to the Board's attention city ordinance Chapter 21 concerning consecutive absences of Trustees. Vaughn has been absent eleven of the last thirteen meetings. Allsup has reached out to Vaughn without response. McCall instructed Allsup to reach out to Vaughn again to see what her timeline is, in regard to attending meetings again.

Agenda items for the next meeting:

1. Building issues
2. Committee meeting reports

Next meeting October 11, 2023.

Moved by Porter, second by DeVore to adjourn. All ayes, one absent. Motion carried. Meeting was adjourned at 7:20 PM

---

Tina Allsup, President

---

Treva Davis, Secretary