

Springville Memorial Library Board Meeting
 July 12, 2023

The Springville Memorial Library Board meeting was called to order at 6:33 PM by President Tina Allsup.

A zoom presentation was presented by Midwest Pano Virtual Tour. This is a way to showcase the library and what it has to offer. Cost for first year is \$1088 and \$289 each year after that. Will discuss at the August meeting.

Roll Call-Present: Tina Allsup, Marla Carnahan, Treva Davis, and Kelly DeVore. Absent-Daryl McCall, James Porter and Deb Vaughn. Also present was Director Linda Eldred. Also present A. Eldred.

Moved by Davis, second by Carnahan to approve the agenda as presented. All ayes, three absent. Motion carried.

Moved by Carnahan, second by Devore to approve the June 14, 2023 minutes as presented. All ayes, three absent. Motion carried.

Public comments A. Eldred spoke.

Baker & Taylor	6/7 thru 6/22/23	Books	\$ 356.18
Country Living		1 yr subscription	\$ 12.97
Lookout Books	7/4/2023	Books	\$ 272.88
MicroMarketing	6/13 thru 6/27/23	CD's	\$ 273.48
National Geographic		2 yr subscription	\$ 79.00
Menards	6/30/2023	Maintenance supplies	\$ 132.29
Total Bills to be Approved			\$ 1,126.80
Utility Bills- Preapproved			
Alliant Energy			
Black Hills			
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 46.71
Total Utilities	\$ -		\$ 59.71
Total Bills			\$ 1,186.51

Moved by Davis, second by DeVore to approve the bills as presented. All ayes, three absent. Motion Carried.

Income FY 22-23:

Missing/damaged fees	\$11.00
Copies/merchandise sales	\$15.80
Recreation Concessions	\$10.00

Income FY 23-24

Copies/merchandise fees	\$16.50
Buresh Rental	\$450.00
Recreation Concessions	\$3.75

The city financials and income report were reviewed and accepted.

Correspondence: None

Director's Report:

- Enrich Iowa funding report is submitted
- Rob-See-Co grant is submitted for \$1,000. Use to purchase shelves to help organize, and shelf kits, hobby kits, etc.
- Director will have new trustee training with DeVore
- Over 75 participating in the Summer Reading Program
- Annual Survey is due October 31, 2023
- The library is up for state accreditation, due February 28, 2024
- Director attended Linn County Fair on June 19 and with the other Linn County librarian promoting libraries in the county.

President's Report: Nothing

Committee Reports: Nothing to report from any committee.

Unfinished Business:

1. Building issues:
 - The outside light at the back door still needs replacing
 - Custodian will check the lights in the main library that stays on all the time and investigate why they are turning yellow.
 - Will fix the stall doors in the women's bathroom
 - The handicap pads outside were painted the wrong color, they need to be either yellow or red. Custodian will see about replacing these pads.
 - Director is meeting weekly with custodian

New Business:

1. Committee Appointments

- a. President ProTem-McCall
 - b. Policy: Davis, Devore, Allsup
 - c. Personnel: Carnahan, Porter, McCall
 - d. Budget & Finance: Davis, Allsup, McCall
 - e. Strategic Planning: DeVore, Allsup, Vaughn
 - f. Public Relations: Porter, Carnahan, Vaughn
2. Board Goals
 - a. Continue and support the security stipend
 - b. Encourage whole board participation for Board Series Webinars
 - c. Hold a Board clean-up day for the library
 - d. Encourage Board members to attend one or two library events during the year.

Trustee Comments:

DeVore thanked library for the collection of goods for foster care graduation and for the military recognition.

Welcome DeVore to the library board

Agenda items for the next meeting:

1. Building issues
2. Strategic Plan review
3. Virtual Tour Midwest Pano

Next meeting August 9, 2023

Moved by Carnahan, second by DeVore to adjourn the meeting. All ayes, three absent. Motion carried.

Meeting adjourned at 7:51 PM.

Tina Allsup, President

Treva Davis, Secretary