

Springville Memorial Library Board Meeting
June 14, 2023

The Springville Memorial Library Board meeting was called to order at 6:30 PM by President Tina Allsup.

Roll Call-Present: Tina Allsup, Marla Carnahan, Treva Davis, Daryl McCall, and James Porter.
Absent: Susan Cooper and Deb Vaughn. Also present Director Linda Eldred. Also present A. Eldred.

Moved by McCall, second by Carnahan to approve the agenda as presented. All ayes, two absent. Motion carried.

Moved by Porter, second by Carnahan to approve the minutes for May 10, 2023 as presented. All ayes, two absent. Motion carried.

Public comments: A. Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
CREDIT CARD CHARGES:			
Amazon	5/11/2023	Office Supplies	\$ 104.53
Amazon Pay	5/21/2023	1 yr People Mag Subscription	\$ 144.45
Aldi	6/3/2023	Coffee Supplies	\$ 17.20
Walmart	6/3/2023	Coffee Supplies	\$ 47.22
Walmart	6/13/2023	Supplies for summer reading(savings)	\$ 82.70
CHARGE TOTAL:	\$ 396.10		
Affordable Heating & Cooling	5/12/2023	Spring clean + 2.5 lbs of R22	\$ 654.27
Baker & Taylor	5/5 - 5/25/23	Books	\$ 267.48
Diamond Lake Books	5/5/2023	Books	\$ 72.43
Hawkeye Fire & Safety	4/28/2023	Extinguisher Certification	\$ 30.40
Micromarketing	5/4 - 5/31/23	CD's	\$ 318.00
Modern Marketing	5/9/2023	Coloring Posters(savings)	\$ 206.13
OMC	5/8/2023	Metered Usage	\$ 98.06
Per Mar	5/8/2023	FA Monitor 6/1/23-5/31/24	\$ 263.64
Route 3 Press	6/2/2023	Books	\$ 9.00
USPS	4/26/2023	Postage	\$ 10.00
Total Bills to be Approved			\$ 2,325.51
Utility Bills- Preapproved			
Alliant Energy			\$ 271.48
Alliant Energy			\$ 355.56
Black Hills Energy			\$ 80.48
Black Hills Energy			\$ 39.13
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 47.47
Springville Telephone			\$ 48.18
Total Utilities	\$ -		\$ 855.30
Total Bills			\$ 3,180.81

Moved by Davis, second by Porter to approve the bills as presented. All ayes, two absent. Motion carried.

Income Report:

Copies/Merchandise Sales	\$26.35
Donations	\$30.00 M. Williams mem \$15 Davis, \$15 McArthur
Recreation Concessions	\$3.75
Savings	\$1,000.00 Summer reading-\$500 Hills Bank, \$500 Friends

The city financials and income report were reviewed and accepted.

Correspondence: Thank you was received from the students who did the promo for the Summer Reading Program and Library. They spent an afternoon at the library.

Director's Report:

- Summer Reading-Over 20 attended the kick-off, 35 have registered so far. The theme is Find Your Voice.
- Story Time is picking back up with 23 attending the last story time.
- The Linn County Librarians met at Springville. The librarians will be at the Linn County Fair for Family Day, June 29 and will take turns working the booth for the libraries.
- Enrich Iowa Funding-Report due June 30, we will report that the \$1556 was used to purchase books.
- Aureon Grant is done. We will apply for the Seed Corn grant in the fall.

President's Report: Nothing to report, will meet with Dee in the near future.

Committee Reports-Nothing to report from any of the committees.

Unfinished Business:

1. Building Issues:
 - Custodian has replaced the outside lights
 - Has started spray painting the curb of the parking lot.
 - Custodian has an idea on how to fix the handicapped door in the women's restroom.
 - The school will be replacing their handicapped pads in sidewalk, custodian will report back how they did it and cost.
 - Need to look into shelving in electrical room to get boxes off the wires.
 - Director will meet with the custodian weekly.

New Business:

1. Board Appointment: One application received. Davis moved to recommend Kelly DeVore to be appointed to the library board for a six-year term, second Porter. All ayes, two absent. Motion carried.

Trustee Comments: Happy Flag Day

Agenda items for next meeting July 12, 2023:

1. Building issues
2. Committee assignments

3. Board goals FY2023-24
4. Virtual tours

Moved by Porter, second by Carnahan to adjourn the meeting. All ayes, two absent. Motion carried.

Meeting adjourned at 7:05 PM

Tina Allsup, President

Treva Davis, Secretary

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