

Springville Memorial Library Board Meeting
 October 9, 2024

The meeting was called to order by President Tina Allsup at 6:30PM.
 Roll Call: Present-Allsup, Carnahan, Davis, Drymon, McCall, Porter. Absent-DeVore. Also present Director Eldred and A. Eldred.

Moved by McCall, seconded by Porter to approve the agenda as presented. All ayes, one absent, motion carried.

Moved by Drymon, seconded by Carnahan to approve the September 11, 2024 minutes as presented. All ayes, one absent, motion carried.
 Public Comment-A Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Amazon (paid in Sept)	7/23/2024	Movies	\$ 89.22
CHARGE TOTAL:	\$ 89.22		
Baker & Taylor	9/5/ & 9/24	Books	\$ 191.19
Diamond Lake Books	9/16/2024	Books	\$ 342.48
Journal Eureka	9/26/2024	1 yr subscription	\$ 55.00
Junior Library Guild	11/1/2024	books	\$ 1,795.32
Linn News	9/26/2024	1 yr subscription	\$ 55.00
Menards	9/15/2024	Paint & Marking Wand	\$ 74.91
OMC	9/18/2024	Contact & usage	\$ 116.96
PerMar	9/8/2024	FA &FB Monitoring	\$ 418.47
SWANK	9/15/2024	1 yr movie license	\$ 447.00
Total Bills to be Approved			\$ 3,585.55
Utility Bills- Preapproved			
Alliant Energy			\$ 410.51
Black Hills			\$ 41.34
SCTA			\$ 52.75
Wapsi Waste			\$ 13.00
Total Utilities			\$ 517.60
Total Bills			\$ 4,103.15

Moved by Davis, seconded by Carnahan to approve the bills as presented. All ayes, one absent, motion carried.

The income report was reviewed. No report from the City.

Director's Report:

- Buresh Room rentals are up this fall.
- During gardening season produce was offered to our patrons. Local gardeners brought in their extras and the weight was recorded and sent to the Master Gardeners.
- State checks should be coming soon.
- Floor cleaners stopped by with a new brochure and to check if we need their services.

- Foundation Directory has been approved by the state but hasn't heard anything else. Will check on this.

President's Report-The electronic time sheets are now working and the president is now receiving them. Direct deposit is working.

The Policy Committee will meet soon to start reviewing policies that are due for review. The Buresh Room rental form will add a line for electronic use of renters.

Strategic Planning-Drymon is searching for a bench to be placed in front of the building. Will keep trying to get cost estimates.

No other committee reports.

Unfinished business:

1. Building issues- Scott will check the eaves by the office before winter to try to get ahead of the ice issue. The light over the book drop has not been replaced. Director met with Scott to go over issues and will continue to meet with him weekly. The City will paint the parking lot, we just need to let them know when we want it done.
2. Generators-Continue keeping on agenda.
3. Clean-up Day Report-Two pickups were filled. Thanks to those that helped-Allsup, Davis, Drymon, DeVore, Porter and Courtney Boffeli.
4. Patron Computer/Technology-Brittany has started the computers at different times. Need report from SCTA on the usage. Nothing new on Pen Reader. It is recommended to replace computers #1, #4, and #10. Also workroom computer. Prices need to be gotten.

New Business:

1. Brittany's technology stipend-Moved by Porter, seconded by Drymon to increase the monthly stipend \$15 to \$65 a month. All ayes, one absent, motion carried.

Trustee Comments:

Davis pointed out that we will celebrate our 20th year since the library has been built in 2025. We need to start planning now if we want to commemorate this milestone. We will have a work session on October 23, 2024 at 6:30PM. Davis also pointed out that a number of library board members has brought the library to this point and the importance of the board and the individuals who make up the boards in the past and in the present. Especially appreciate the two new members of the board.

Agenda items for the next meeting:

1. Building issues
2. Generators
3. Computer/Technology
4. Review of Board goals
5. 20th Anniversary Celebration

Next meeting:

October 23, 2024 work session 6:30 PM

November 13, 2024 regular meeting 6:30 PM

Moved by Porter, seconded by McCall to adjourn the meeting. All ayes, one absent, motion carried.

Meeting adjourned at 7:36PM.

Tina Allsup, President

Treva Davis, Secretary

A